



Lunch Club



App User Guide

For Support Email cashless@schoolfoodcompany.ie

Dear Parent/Guardian

You can download the app to make orders for your child this year. You can also choose to allow your child to make their own orders by linking an account. You will, however, still need to register your own account on the app to do this.

We have put together this user guide to assist you in getting set-up on the App.

If you need any assistance please get in touch with our dedicated support email cashless@schoolfoodcompany.ie

In addition to using the pre-ordering app students can also pay for a selection of items that they have not pre-ordered using debit cards.



**Download the Lunchclub App from the Playstore (Android)
or App Store (IOS)**



REGISTERING ON THE APP

Click on Sign Up

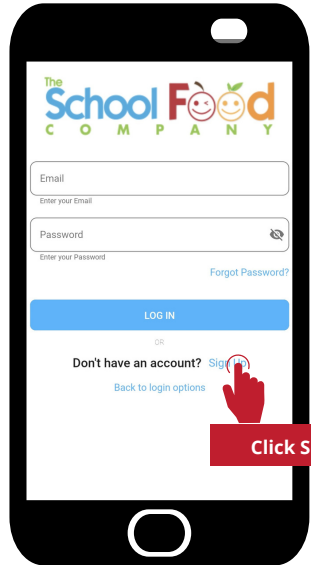
1



Click Here

Click on
"Parent/Guardian" Login

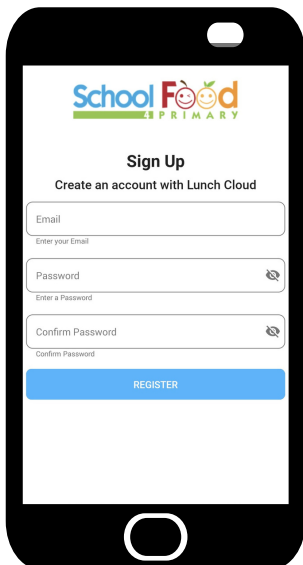
2



Click Sign Up

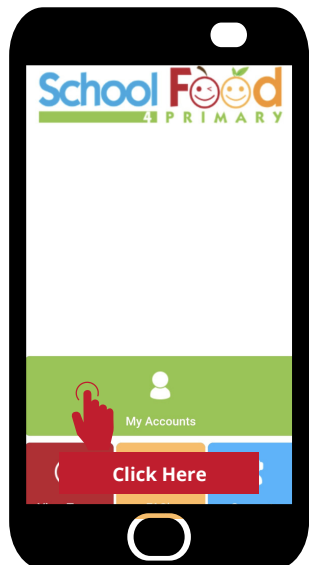
Enter email and password
and click "Register"

3



Click on "My Accounts"

4



Click Here

REGISTERING ON THE APP

Enter the Unique ID number you received from the school and click "Continue"

5

Lunch Club

Lunch Club Registration

Enter 8 digit registration code

Registration Number (Required)

Enter UID

CONTINUE

Enter your child's name, their class and any allergens

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Lunch Club

Childs First Name

Childs Surname

Class and Teacher

Select Allergens

Barley Gluten Celery

Crustaceans Eggs

Fish Lupin

Milk Molluscs

Mustard Nuts

Oats Gluten Peanuts

Rye Gluten Sesame

Soybeans Sulphites

Wheat Gluten

CONTINUE

Select your account settings and save changes

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Lunch Club

ACTIVATE SPEND LIMIT

We recommend a daily spend limit of €6 if your child is purchasing at small and big break

€3.00

ACTIVATE LOW BALANCE NOTIFICATION

You will be notified when your child's account goes below your daily spend limit

ALLOW PUSH NOTIFICATIONS

You will be notified when new menu items are added and sent reminders to make an order after school holidays

EDIT ACCOUNT TYPE

I would like to topup my child's account and allow them to do all of the ordering. You will be able to control daily spend limits and view the last 7 days order history

I would like to topup my child's account and do all the ordering for my child. You will have full control over all ordering, control daily spend limits and view the last 7 days order history

Your account is set up

8

Lunch Club

Thomond Test

AVAILABLE BALANCE -€18.60

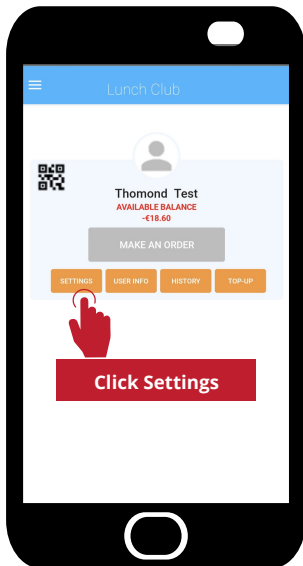
MAKE AN ORDER

SETTINGS USER INFO HISTORY TOP-UP

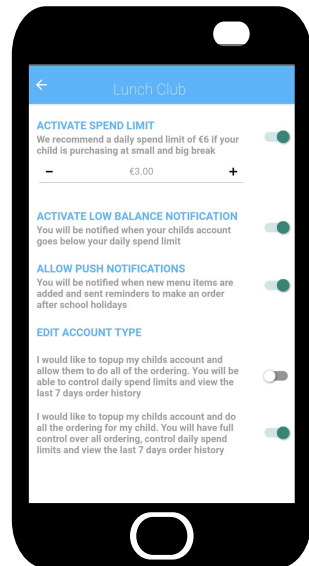
ACCOUNT SETTINGS

As a parent you have the option of setting the account type you wish your child to have and also set daily spend limits etc.

Click on Settings



Set up your child's settings on the setting sections

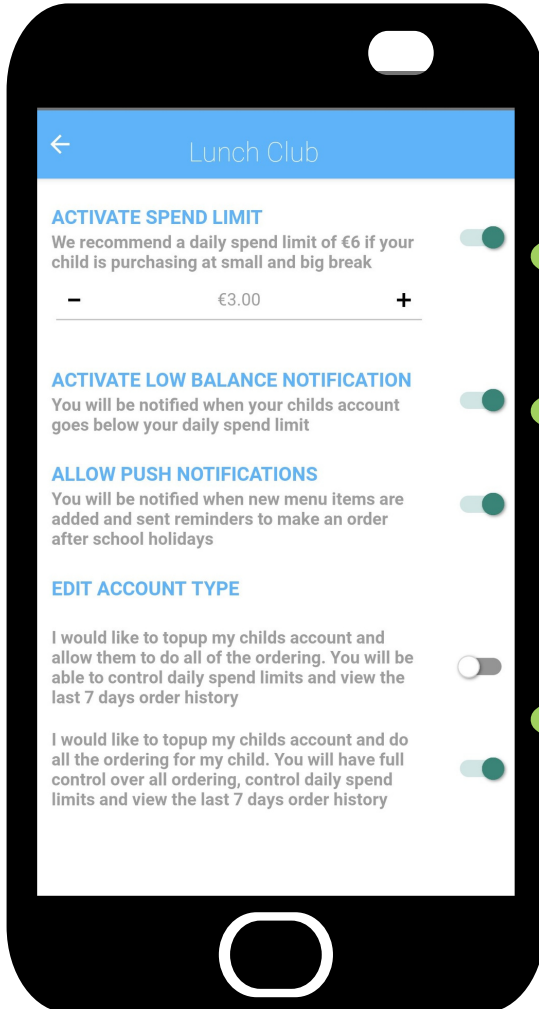


For secondary school students we recommend allowing the student to make orders for themselves but to set a daily spend limit for them.

Further information on the account setting screen is available overleaf.

ACCOUNT SETTINGS

This section gives you an overview of what you can do from the settings page



Set your childs daily spend limit

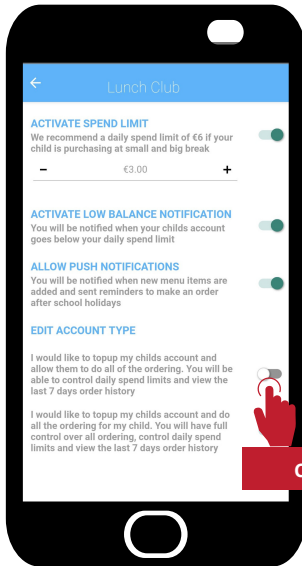
Get push notification to remind you if you need to top up

Choose your account type.
Option 1 You topup the account and allow your child make orders
Option 2 you topup the account and make orders for your child.

LINKING A CHILD ACCOUNT

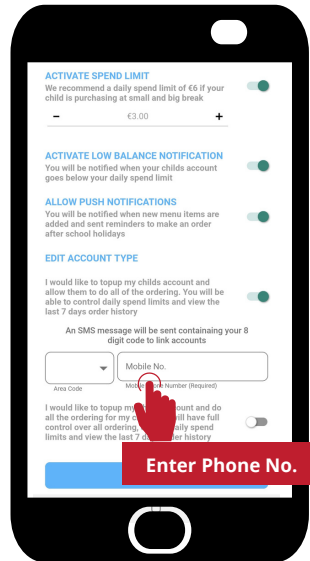
Select the switch to allow child ordering

1



Enter your child's phone number

2



Once they download the app they click on "student order portal"

3

Your child will receive a text message with the UID associated with the account.

They can then download the app.

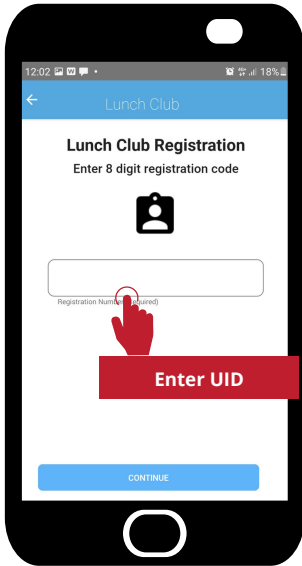
4



LINKING A CHILD ACCOUNT

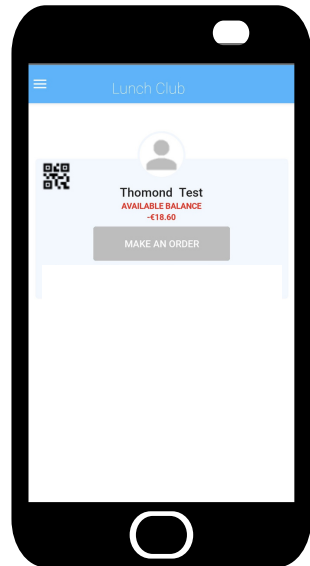
Your child will enter the UID
from the text message

5



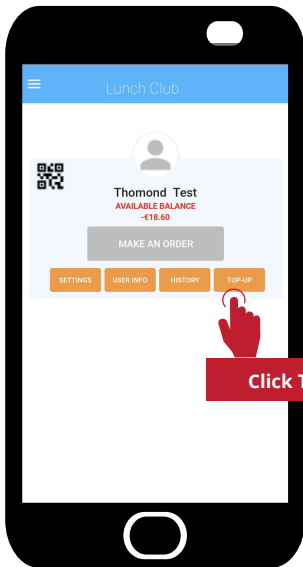
The accounts are now
linked

6



ADDING MONEY TO ACCOUNT

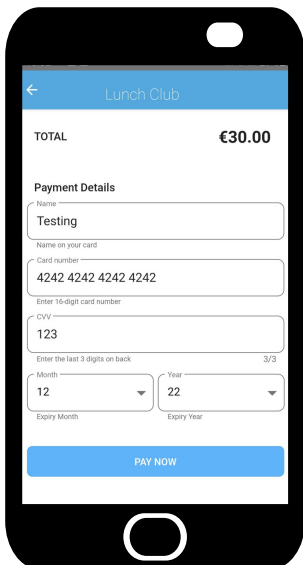
Click "Top Up"



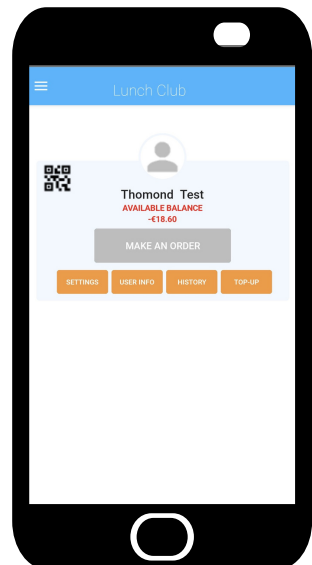
Select the value



Enter your details and click "Pay Now"

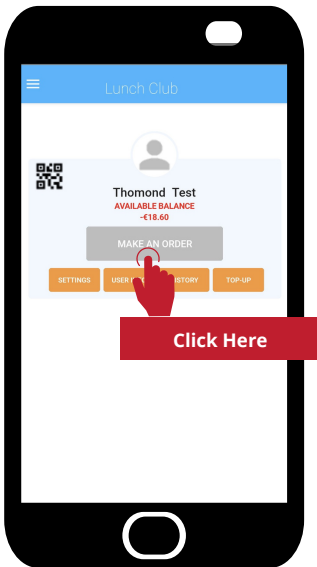


Your account balance has been increased

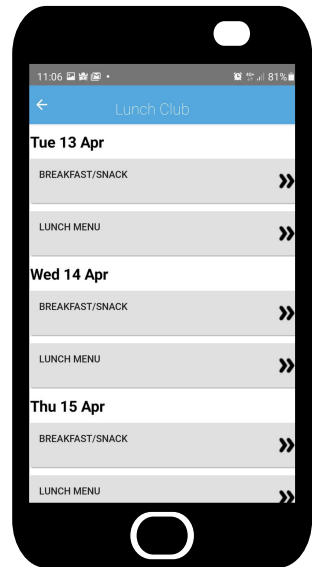


MAKING AN ORDER

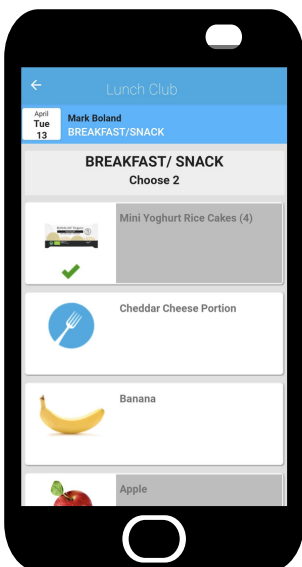
Click "Make and Order"



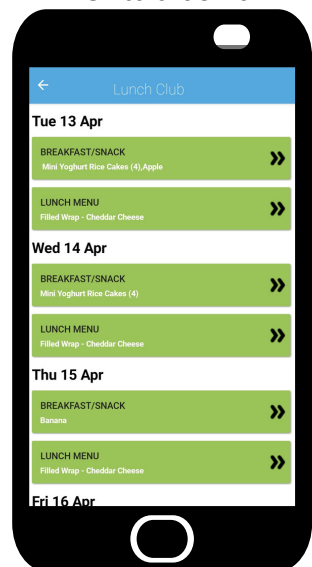
Select the break you wish to order for



Make your selection and click "Submit Order"

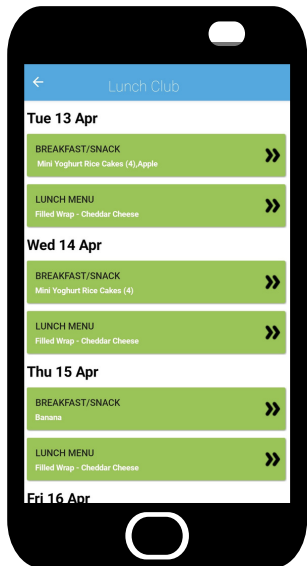


Repeat the process for all breaks and dates you wish to order for

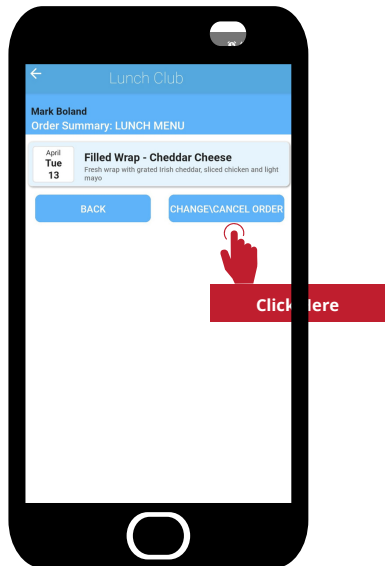


CANCEL/CHANGE AN ORDER

Click on the order you want to cancel



Click "Change/Cancel Order"





Welcome to the Lunch Club App

UID NUMBER

Download the App, enter the unique 8 digit number below to set up your account and start ordering

Please Retain This Number



If you need any support please get in touch
cashless@schoolfoodcompany.ie